



MINUTES

Date & Time	22 nd February 7pm
Location	St Mary's RC Primary School, Rothwell
Attending	Julie Bettison, Bernadette Radnall, Matt Cooling, Tina Brearley, Gayle Rose, Pam Moody, Dionne Cummings
Apologies	Sam, Aurelija, and Geraldine Haythornthwaite
Chair	Julie Bettison

Comments/Action	Who	When By
<p>Matt's update: Cinema night made £394 after with £80 expenses School panto cost £990 Current balance stands at £8204. It was agreed that the 4 trustees are to become signatories for the account.</p> <p>Social Media – we should be using facebook and possibly what's app groups more to promote FOSM. To manage this more effectively more of us need access to the page. Initially Bernie and Dionne will be set up with admin rights then eventually all of us should we want.</p>	Matt	n/a
<p>GDPR – New privacy regulations across Europe affect Data collection. Most important points for us are that we must shred any lists containing names and contact information, and we must periodically check that all those on email wish to remain on the contact list and if not delete all record of their details. We will now also send all FOSM related emails from the FOSM email account.</p>	Matt	continual
<p>Julie's update: By the next AGM in October Julie will have stood as Chairperson for FOSM for 2 years. She believes that the role is most effective when served in a limited time frame, and is keen for others to step up and offer new ideas. To support this she offers to mentor a new Chairperson for their first year in the role. If anyone would like to speak to Julie for more info on the role please do so.</p>	Julie	Upto Oct '18
<p><u>Sleepover scheduled for Friday 11th May</u></p> <p>Further details to be confirmed and next meetings Andy Brown confirmed to assist again Suggested to possibly screen 'The Greatest Showman' ahead of the Summer Fair</p>	Julie	To revisit at next meeting
<p><u>Sports Day Friday 18th May</u></p> <p>To be combined with the family BBQ and games Children will be given lunch packs on the day rather than a school dinner and can go and eat with their families.</p>	Julie	To revisit at next meeting
<p><u>Disco Nights 23rd March</u></p> <p>DJ Tasha booked</p>	Julie	To confirm all help/details at next meeting

<p>KS1 3:15 – 4:45 and KS2 5:00 – 6:30</p> <p>Pam has offered to help at both discos, any further help please let us know Berni will stock the tuck shop Julie order Morrisons shop online</p>		
<p><u>Summer Fair 7th July</u></p> <p>We are going with the Circus theme suggested by Matt at the last meeting The event will be broken to down in to 4 categories, each with a lead co-ordinator <i>Programmes</i> Lead: Sam Includes – printing, letters</p> <p><i>Food & Drink</i> Lead: Berni Includes –</p> <ul style="list-style-type: none"> - Warburtons donation – Dionne to organise - Bar - BBQ and gas - Shopping and delivery - Glasses - Cake stall donations - License - Pricing <p><i>Entertainment</i> Lead: Dionne Includes –</p> <ul style="list-style-type: none"> - Choir - PA system , Matt may be able to provide - Music, GS soundtrack - Events license – Berni - Circus performers - Fancy Dress, D to contact WYP for contacts - Trampoline? <p><i>Stalls</i> Lead: Tina Detail to be confirmed in further meetings. Raffle – lottery license and tickets.</p> <p>Gayle will enquire with LCC for prices to hire inflatables from Breeze as they may be cheaper than our usual arrangements</p> <p>Advertising the event – Ahead of the event we would like to hand out flyers in Rothwell in Circus Fancy Dress to raise awareness. We’d like to do this over a weekend or two and will need lots of volunteers so we can cover this between us only doing 2 or 3 hours each at a time ideally.</p>	<p>Julie/All</p>	<p>To revisit at next meeting</p>

Next Meeting:

<p>Date & Time</p>	<p>15th March 7pm</p>
<p>Location</p>	<p>St Mary’s RC Primary School, Rothwell</p>